



Bar Manager Role Description

Role: Managing the bar within the club facility

Approximate time commitment: Evening & weekends as required

Useful skills:

- Previous bar experience
- Friendly & approachable
- Organised
- Reliable
- Confident
- Outgoing
- Basic budgeting skills
- Ability to delegate
- Managing people

Tasks

- Organising and running the club bar.
- Ensure that the Club licence is renewed and up to date.
- Manage stock
- Monitoring of prices and sales
- Organising staff rota's to ensure the bar is open at times agreed
- Ensure cleanliness, health & safety procedures are upheld.
- Report to and liaise with the Vice Chair/ Executive Committee
- Create bar committee to ensure an overseeing presence
- Attendance at committee meetings occasional when and as required.

If you would like further information or wish to apply for this opportunity please contact:

Chairman Copford CC