



## Club Captain - Roles and Responsibilities

**Role:** To be the representative of all senior and colts players.

**Approximate time commitment:** Attend monthly executive committee meetings and commitments,

**Useful skills and experience:** Knowledge of cricket clubs  
A background in leadership and management would be desirable  
Good problem solving skills and the ability to deal efficiently with problems and issues that may arise  
Needs to be approachable and contactable  
Excellent communicator  
Reliable and totally committed  
Friendly  
Approachable  
Leader  
Enthusiastic  
Open to new ideas

**Support / Training:** Support from the club, county board

### Tasks

- To be responsible for the effective delivery of cricket at the Club
- To take part in selection in conjunction with the captains and liaise with the Club Membership Secretary
- To maintain harmonious relations between the respective league captains
- To communicate team selection in a timely manner through the Copford Team App.
- To manage and delegate responsibility for catering arrangements for home league matches to a maximum budget per match as directed by the committee.
- To arrange and delegate for the provision of league balls
- To arrange and delegate the provision for scorer for 1<sup>st</sup> team matches
- To ensure captains execute their responsibilities for:
  - Pre & post match administration to be delegated to responsible senior player
  - Collection of match fees from the respective captains to pass on to the membership secretary
  - Timely submission of league match results
  - Complete and upload correct scorecard information on [www.playcricket.com](http://www.playcricket.com) no later than 24 hours after completion of the match.
- To attend committee meetings and report on delivery of cricket at the Club
- To liaise with Groundsman when necessary.
- To chair disciplinary committee
- To liaise with Vice Chairman & Lead Coach for future development of cricket within the club
- To liaise with Junior Cricket Manager & Lead Coach on supporting the development and progression of young players through the senior teams.

If you would like further information or wish to apply for this opportunity please contact:

**Contact Chairman Copford CC**

