



Cricket Club Welfare Officer Role Description

Role: To promote good practice and implement safeguarding practices in the club.

Approximate time commitment: To be discussed with the club

Useful skills: Experience of safeguarding and child protection either at work or other volunteering e.g. teacher, social worker, police officer, charity organiser, etc
Excellent communication skills, including the ability to advocate the benefits of safeguarding
Good administration skills and be able to collate and administrate paperwork and information received in a confidential manner
Empathy with children and vulnerable adults

Support / Training Received:

The ECB requires Club Welfare Officers to attend the following training to support and equip them for the role:

- A 'Safeguarding and Protecting Children' (SPC) Workshop every three years.
- A 'Time to Listen' (TtL) workshop every 3 years – this is cricket specific.

Further details of these courses can be found at www.ecb.co.uk

Tasks

- Promote and implement the clubs Safeguarding Children Policy
- Act as a source of advice on current best practice and provide support to Club Management Committee and members of the Club on safeguarding issues and procedures.
- To attend Club Management Committee meetings as a member of the club management committee by right of role and to ensure that safeguarding is a mandatory standing item on the committee agenda
- To advise the Management committee in establishing which roles within the club require the post holder to undertake the ECB CRB Vetting process and ensuring that such CRB applications are completed.
- To liaise with the Junior Cricket Manager and Club Lead Coach that all Coaches, Assistant Coaches have up to date First Aid & Safeguarding & Protecting Children qualification.
- To maintain accurate records of any incidents and to keep all documentation in a secure fashion
- To ensure matters of possible child protection nature are reported / referred appropriately to the ECB and/or statutory authorities in a timely fashion, and in accordance with the ECB procedures

If you would like further information or wish to apply for this opportunity please contact:

Contact Chairman Copford CC

